

Job description

Agency	Department of Education	Work unit	Katherine South Primary School
Job title	Student Education Support Officer	Designation	
Job type	Part Time (AO492%)	Duration	Ongoing
Salary or Remuneration package	\$67,244 to \$76,922	Location	Katherine
Position number	046283	RTF	304540
Contact Officer	Shayla Rice on 08 8972 1277 or shayla.rice@education.nt.gov.au		
About the agency	http://www.education.nt.gov.au/		
Apply online	https://jobs.nt.gov.au/Home/Application?rtfld=		

APPLICATIONS MUST INCLUDE A ONE-PAGE SUMMARY ABOUT YOU, A DETAILED RESUME AND COPIES OF YOUR TERTIARY QUALIFICATIONS.

Information for applicants – inclusion and diversity and Special Measures recruitment plans

The NTPS values diversity. The NTPS encourages people from all diversity groups to apply for vacancies and accommodates people with disability by making reasonable workplace adjustments. If you require an adjustment for the recruitment process or job, please discuss this with the contact officer. For more information about applying for this position and the merit process, go to the [OCPE website](#).

1. Aboriginal applicants will be granted priority consideration for this vacancy. For more information on Special Measures plans, go to the [OCPE website](#).

Primary objective

To assist in the implementation of departmental and school based policies and programs to achieve optimal educational outcomes for children with varying degrees of impairment and to work collaboratively to facilitate the effective and successful inclusion of students into the school community.

Context statement

Katherine South Primary School is an open plan school of approximately 250 students. The primary school is located in Katherine South on Riverbank Drive and includes Preschool to year 6. Of the student enrolment, approximately 37% are Indigenous. The school is a high performing learning community with a clear focus on inclusiveness, celebrating diversity and growing a strong sense of community.

Key duties and responsibilities

1. Work collaboratively with the teaching team to assist in the planning, preparation, implementation and assessment of individualised educational programs that specifically address the diverse learning needs of students.
2. Work with professional staff to ensure the safety of students, staff and members of the public from potential outbursts from highly volatile students on a daily basis in both school and community environments.
3. Under the teacher's direction collect and enter data in health and hygiene, personal management, recreation and leisure and behaviour management.
4. Participate in classroom activities, outdoor activities, playground duties and excursions by following school policy and procedures while supervising students to ensure their safety and welfare as well as follow staff members.
5. Effectively communicate with students with diverse diagnosis and work colleagues whilst maintaining a high level of confidentiality.

Selection criteria

Essential

1. Demonstrated successful experience working with students with diverse diagnosis, to provide learning opportunities and recognised interventions to address deficits in areas such as communication, self-regulation, social/interpersonal skills and functional academic skills.
2. An ability to work within a cross-cultural environment, interact effectively with people from diverse cultures and successfully develop effective partnerships with students and colleagues.
3. Demonstrated effective oral, written and computer communication skills, and the ability to work successfully independently and as part of a team, exercising sound judgement.
4. Current Working with Children Clearance Notice, N.T. Drivers Licence and First Aid Certificate.
5. Effective interpersonal skills including the ability to show empathy, patience and work effectively in a dynamic and challenging environment.

Desirable

1. Qualifications or ability to obtain qualifications related to supporting students with disability in educational settings.
2. Light Rigid Licence.

Approved: 2 August 2024

Chris Errington, Principal, Katherine South Primary School